

## Child and Adult Abuse and Neglect Reporting Form

Law Enforcement Agency/State Hotline reporting to: \_\_\_\_\_ and

phone number: \_\_\_\_\_ Date and time report was made: \_\_\_\_\_

Name of individual who took report: \_\_\_\_\_ Reference Number: \_\_\_\_\_

Follow-up Written Report to reporting agency: faxed      emailed

**Dear Sir/Madam:** \_\_\_\_\_ (name of reporter) hereby files the following report of suspected abuse or neglect:

**Name, Date of Birth, Contact Information of Alleged Victim :**



**Name, Date of Birth, Contact Information of parents/guardian if a child:**

**Name, Date of Birth, Contact Information, Current Employer of Alleged Perpetrator:**

**Nature and Extent of the Abuse (Attach additional pages if needed):**

**Sources of Information:**

**Action Taken by Reporting Agency:**

**Other Related Information**

**Name, Title, Location (Parish/School), and Contact Information of Reporter:**