ARCHDIOCESE OF DENVER

Office of Minor and At-Risk Adult Protection

FORM A - Reporting Instructions – Due 2/28/2027

The Charter for the Protection of Children and Young People requires that all children and youth in all religious education programs in the Archdiocese be provided safe environment training.

In 2026-2027, Religious Education programs in the Archdiocese of Denver must provide:

VIRTUS *Teaching Safety — Empowering God's Children*
Lesson 1 – Physical Boundaries: Safe and Unsafe Touching Rules

Please offer these classes in the fall so that attendance, opt-out and not trained totals as of December 31st, 2026, can be reported by February 28th, 2027. Programs that have implemented Home Catechesis programs must also report parent provision of the lesson (using the Parent-Specific Lesson Plans found in the left menu of the Children's Program tab).

Do not include Catholic school children on this form.

ALTERNATIVE - ONLINE REPORTING OPTION
If you opt to submit the report via VIRTUS instead of Form A you must:

1. Email SafeEnvironment@archden.org indicating you submitted online
2. Include total number of children trained, absent and opting out in the email
3. **cc your Pastor!**

If you or your staff have any questions, please contact the Office of Minor and At-Risk Adult Protection:
SafeEnvironment@archden.org or Alex.Kwan@ArchDen.org 303-715-2085

FORM A – FOR DIRECTOR OF RELIGIOUS EDUCATION – FORM A

Safe Environment Certification

Due to: Archdiocese of Denver - Office of Minor and At-Risk Adult Protection

SafeEnvironment@archden.org

No Later Than February 28, 2027

Parish name and location: _____ Other Parishes/Missions-if included: _____

Person(s) completing form: _____

FORM A – FOR DIRECTOR OF RELIGIOUS EDUCATION

A	B	C	D	E	F
Grade	Total number of RE students **trained** (include all participating in home catechesis and/or parish catechist led programs)	Total number of children who **opted out** (Parents provided signed opt-out form)	Total number of children **absent** on day of training (no opt out form)	Total number of children in RE program (home or catechist led) **(B+C+D=E)**	Please describe how you provided the training for those who were absent (additional training session, material given to parents, etc.)
K-2					
3-5					
6-8					
9-12					

(there should be no blank boxes-please indicate total numbers even if total is zero)

Pursuant to Article 12 and Article 13, of the USCCB Charter for the Protection of Children and Young People; As Pastor of the above-described parish(es) in the Archdiocese of Denver, I have been made aware of and implemented the Safe Environment Program for children, youth, parents, ministers, educators, volunteers and others about the ways to make and maintain safe environment for children and young people. I have also evaluated the background of paid personnel and volunteers whose duties include ongoing, unsupervised contact with minors.

Pastor's Signature: _____ Date: _____ (please retain a copy for your records)